

6/2024



**CABINET FOR HEALTH AND FAMILY SERVICES**  
**Department for Community Based Services**  
**Division of Protection and Permanency**



Date: \_\_\_\_\_

Dear \_\_\_\_\_,

I am pleased to inform you that your home has been approved as a **Relative/Fictive Kin Foster Home** and to welcome you to the foster care program. We feel that foster parents are a vital and essential part of our continuing efforts to help families and children in need. It is good to know there are people like you who are willing to share their home with children who otherwise might not know the security of family living.

Being a relative/fictive kin foster parent is a unique, challenging role and one in which you, as a family, will continually grow. We hope we can work together in this growth. Our agency will partner with you to help build the bridge for children to return home safely with their birth families. If reunification cannot happen, we may look to you if adoption or permanent custody becomes the goal for the children in your home. If you have any questions about these issues, please contact your recruitment and certification worker.

If you are willing and able to take placement of additional non-relative/fictive children, you must complete the full approval process for non-familial foster families. I am enclosing some information that will be helpful for you as a new foster parent. Additionally, you can access the [Kentucky Foster Parent Handbook](#) under the resources tab at [kyfaces.ky.gov](http://kyfaces.ky.gov).

Again, welcome to our program. We are looking forward to working with you.

Sincerely,

Family Service Office Supervisor

CC:  
File  
Billing Clerk